**Highland Family Heritage Day – 23rd September 2023, Dingwall Academy**

**10am-4pm**

 **Please return this Booking Form by 8th September 2023 to** **info@archhighland.org.uk**

NAME:

Organisation:

Your Address:

Your Email:

Your Phone:

If known, please list other people from your organisation who will attend:

**Stalls**

Will your organisation be bringing a stall YES NO

If Yes, tick / highlight if you need any of the following:

\_\_\_\_Power \_\_\_\_Table \_\_\_\_Chairs

**Talk Programme**

Are you delivering a talk at the event? YES NO

If Yes,

1. Please give a title for your talk:………………………………………………………………………………………
2. Will you be using a presentation as part of your talk? YES NO
3. Please provide a copy of your presentation by 18th September 2023
4. Tick / highlight if you need any of the following:

\_\_\_\_Laptop \_\_\_\_Projector \_\_\_\_Screen

**Activity**

Are you delivering an activity at the event? YES NO

If yes, what type of activity will it be?

How long will the activity be for?

How much space will you need to deliver the activity?

Will you be bringing all of the necessary equipment for your activity? YES NO

Are there any other requirements you have for your activity that we need to know about?

**Access Issues**: Please let us know details: